



**SOUTH AFRICAN BIATHLON ASSOCIATION  
SUID-AFRIKAANSE TWEEKAMP VERENIGING**

*'A truly South African family sport.'*

**SA BIATHLON 2018 ANNUAL GENERAL MEETING: MINUTES  
SA TWEEKAMP ALGEMENE JAARVERGADERING 2018: NOTULES**

**FRIDAY, 30 MARCH 2018, 18H00**

**VRYPAG, 30 MAART 2018, 18H00**

**VIP room – Top Floor Pilditch Stadium**

| NO. | TOPIC / ONDERWERP  | DELEGATION                              |
|-----|--|---|
| 1.  | <b>Opening &amp; Welcome /<br/>Opening en verwelkoming</b>   | <b>B Swart</b>                          |
| 2.  | <b>Attendance Register / Presensie</b><br>NFS – 2, Bol – 2, SWD – 2, Lim – 2, GW – 2, EP – 2, KZN – 1, NWP – 1,<br>WP – 2, CG – 2, SFS – 2, Bor – 1, GN – 2, MP – 1 & EXCO – 9<br><br>Total Votes – 33<br><br><b>Apologies:</b><br>Chris Jansen            | <b>J Ferreira</b>                       |
| 3.  | <b>The Scrutiny of delegates' credentials /<br/>Die bevestiging van die afgevaardigdes se geloofsbriewe</b>  | <b>J Ferreira</b>                       |
| 4.  | <b>Reading of the notice convening the AGM /<br/>Lees van die kennisgewing wat die AJV belê</b>  | <b>J Ferreira</b>                       |
| 5.  | <b>Submission and adoption of the minutes of the previous AGM /<br/>Voorlegging en bekragtiging van die notule van die vorige AJV</b><br><br><i>Not read, send out before to delegates</i><br><i>Approved Archie Markgraaff seconded Dave van der Walt</i> | <b>J Ferreira</b>                       |
| 6.  | <b>Submission, discussion and adoption of the President's Annual Report /<br/>Voorlegging, bespreking en aanvaarding van die President se Jaarverslag</b><br><br>Submitting report<br>Approved Johan vd Venter Seconded Ananda Blignaut-de Waal            | <b>G Louwrens</b><br><br><b>B Swart</b> |

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|------------------|---|--|
| <p><b>7.</b></p> | <p><b>Submission, approval and adoption of the Financial Statement /</b><br/> <i>Voorlegging, goedkeuring en aanvaarding van die Finansiële Verslag</i></p> <p>Submitting Audited Financial Statements<br/> Net surplus for the year R34 317<br/> Bank Balance 31 Aug 2017 R66 772<br/> Athlete numbers not supported in funds, because of late payment by provinces.<br/> Approved Wynand Viljoen Seconded Stephnie Mackay</p>   | <p><b>A Blignaut-<br/>de Waal</b></p>          |
| <p><b>8.</b></p> | <p><b>Motions /</b><br/> <i>Mosies</i></p> <ul style="list-style-type: none"> <li>• WP 1 – change the distances of 2000/1500m to 1600m<br/> Approved majority</li> <li>• WP 2 – change the bonus points for Master Athletes<br/> Approved majority</li> <li>• SWD 1 – 2 Special needs Athletes to count towards team points<br/> Approved majority</li> <li>• SWD 2 – Change the name of SWD to EDEN<br/> Approved majority</li> <li>• Boland – reduce the number of counting athletes for SVet from 3 to 2 and Master from 3 to 1 for the team competition.<br/> Not carried</li> <li>• GW – Merge NW Cape and into GW<br/> Approved majority</li> <li>• EP – Determining date of ages<br/> Not carried</li> </ul>   | <p><b>B Swart</b></p>                          |
| <p><b>9.</b></p> | <p><b>Matters for discussions /</b><br/> <i>Besprekingspunte</i></p> <p>Gerhard Louwrence submit presentation on biathlon and need league meetings/webpage/FB (Social media) to continue growing the sport<br/> Way forward: -</p> <ul style="list-style-type: none"> <li>• Building a SA Biathlon brand</li> <li>• Structures</li> <li>• National affiliations</li> <li>• 3 x major regional &amp; national championships</li> <li>• Co-operation with other endurance sport</li> <li>• International competition – British Modern Biathlon 2020 (doc on GB Pentathlon to be send to all provinces)</li> <li>• Leverage current base of incorporation of Athletes with Specials Needs</li> </ul> <p>Pierre Jacobs display the new computer program</p> <p>From Floor: -</p> <ul style="list-style-type: none"> <li>• Schools competitions bridge for smaller schools</li> <li>• Webpage centrally and FB provincially</li> <li>• International competitions urgently required</li> </ul> | <p><b>B Swart</b></p> <p><b>J Ferreira</b></p> |

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| 10. | <p><b>Election of the office bearers of the Association and additional elected members of the Executive Committee for the ensuing year /</b><br/> <i>Verkiesing van die beamptes van die Vereniging en bykomstige gekose lede van die Uitvoerende Bestuur vir die daaropvolgende jaar</i></p> <p>No new nomination</p> | <b>B Swart</b> |
| 11. | <p><b>Election of Honorary Members /</b><br/> <i>Verkiesing van Erelede</i></p> <p>No new nomination</p>   | <b>B Swart</b> |
| 12. | <p><b>Election of a Selection Committee of three (3) members /</b><br/> <i>Verkiesing van 'n Keurkomitee van drie (3) lede</i></p> <p>Stephnie Mackay elected as new member on the committee</p>   | <b>B Swart</b> |
| 13. | <p><b>Appointment of Honorary Auditors for the next financial term /</b><br/> <i>Aanstelling van Ere-ouditeure vir die volgende finansiële termyn</i></p> <p>Continue with same auditors</p>   | <b>B Swart</b> |
| 14. | <p><b>Date and Venue of the next annual championships as well as Interprovincial Meetings /</b><br/> <i>Datum en plek van die volgende jaarlikse kampioenskappe sowel as Interprovinsiale byeenkomste.</i></p> <p>TBC</p>  | <b>B Swart</b> |
| 15. | <p><b>Conclusion /</b><br/> <i>Afsluiting</i></p> <p>21h18</p>   | <b>B Swart</b> |



## **MINUTES of SA Biathlon Annual General Meeting**

### **Held on Friday, 7 April in Paarl**

1. Opening and welcome
  - 1.1. The President, Blackie Swart, welcomes all the attending Provincial and Executive members and thanks them for taking the time to be here. He opens the meeting with prayer.
  - 1.2. Blackie notes that this is his first Annual General Meeting as President but that he is thankful to be there with the full support of the previous President.
2. Attending
  - 2.1. See attached attendance register.
3. The scrutiny of delegates' credentials.
  - 3.1. The credentials were sent to the secretary, Almari Visser, before the meeting and there are 33 delegates with voting powers.
  - 3.2. This is an open meeting and anyone may attend, but not all present may take part in the voting.
  - 3.3. Dave van der Walt says that the Constitution does not allow for Proxy votes. Chris Jansen does not agree, you may give a proxy vote but you may not vote for another province. Blackie says that the notice letter allows you to give a proxy to someone else. Dave does not agree, it was discussed at the last AGM as well and it is not allowed, but he will accept that you may give a proxy vote but not to another Province. Ben Fourie reads section 12.1 of the Constitution. Blackie says we must remember in future that you may give a proxy vote within your Province.
4. Reading of the notice of the Annual General meeting.
  - 4.1. The notice was not read as it was sent to all delegated beforehand.
5. Approval of Minutes of the Annual General Meeting that was held on Friday, 25 March 2016 at 19h15 in the Official Room at Free State Athletics Stadium in Bloemfontein.
  - 5.1. Minutes are seen as read and approved. (Suggested, Charel Blignaut, second by Archie Markgraaff).
  - 5.2. Notes:
    - 5.2.1. Blackie has added 2 documents to the minutes

- 5.2.1.1. At the last “Bosberaad” it was decided to have a electronic vote regarding the new points system and the discussion regarding the new schools competition.
    - 5.2.1.2. 95% voted and all voting documents are available. The process was successful.
    - 5.2.1.3. The decision now needs to be accepted at the AGM.
  - 5.2.2. Decisions approved by the delegates. (Suggested, Chris Jansen, second by Archie Markgraaff).
  - 5.2.3. Archie asks that certain age groups be checked again. This will be done after the National Championships.
  - 5.2.4. “Bosberaad” – there was no expenses for guest houses as the delegates all went home the same day.
6. Submission, discussion and adoption of the President’s Annual Report.
  - 6.1. Blackie Swart hands the Chairman’s char to Len Symington for the reading of his annual report.
  - 6.2. Len thanks Blackie for his work during the year and note that he took over as President at a very difficult time. He asks that Blackie reads his report.
  - 6.3. Blackie reads the report and asks for a moment of silence for those that passed on during the year.
  - 6.4. Len asks for a discussion regarding the President’s report.
    - 6.4.1. Ananda requests that all electronic payments are made with a specific reference to make allocating payments easier.
    - 6.4.2. Archie says that all Provincial fees are to be paid before the end of October each year and Len says that this need to be clarified as not everyone is clear on what and how. Blackie says that they are working on a new system.
    - 6.4.3. Dave feels that the financial situation is still a problem. The Constitution must be updated regarding signatures required for payments and when financial reports are due. Blackie undertakes to have a look at it at the next “Bosberaad”.
    - 6.4.4. Wynand feels motivated by the positive report, we need to give ourselves a chance to test the new points system. The positive sentiment of the report needs to be taken with us into the future. The new points table is a step in the right direction.
    - 6.4.5. Len thanks Blackie for the positive and honest report.
    - 6.4.6. The report is adopted. (Suggested by Dave van der Walt and second by Jan Engelbrecht)
7. Submission, approval and adoption of the Financial Statement.
  - 7.1. The Interim Audit Report was done by Questus, represented by Hans Jonker. They gave SA Biathlon a clean Audit Report. See attached report.
  - 7.2. Ananda points out that there is no signature on the audit report, the AGM needs to approve the report before it can be signed.
  - 7.3. The 2016 report is for a full financial year, up to August 2016. The SA Committee has been trying to save money, cheap flights, not sleeping over, etc.

- 7.4. Currently – most Provinces has paid all their fees. Due to Gerhard driving the marketing initiative some money came in during the year. Finances are healthier than last year.
- 7.5. Dave wants to know who has not paid? Currently everybody has paid but at the time of the statement some payments were still outstanding. Ananda has the trial balance and general ledger to proof that all is paid.
- 7.6. Dave asks that payments be made clearly and shown on statement as Inter Provincial fees or National Championship fess and that this be checked against results to ensure correct payments.
- 7.7. Wynand wants to know if we have any assets? Ananda says that when the Auditors draw up the statements we try and over disclose, but the JSE now asked that we only disclose what is actually there.
- 7.8. Are we an NGO?? Ananda says no, there are two different NGO registrations, we do not have to pay tax to SARS. Dave says that not all the Provinces are registered. Blackie suggests that we get the relevant information and hand it to all Provinces to ensure that everything is legal.

## 8. Motions

The following motions have been received.

- 8.1. Western Province Biathlon Association – Clause 20: Honorary Members (see full motion attached)
  - 8.1.1. Blackie says that the Executive Committee has had a look at the motion and that they feel it is a good idea but the members have to decide.
  - 8.1.2. Johan Ferreira feels to honour members are very important. The current Honorary titles can stay and then we just add a Life Member title. The Life Member will not have voting rights.
  - 8.1.3. Blackie says that titles that have been awarded so far cannot be taken away and we need strickt criteria on who will qualify.
  - 8.1.4. An amendment can be made to the constitution to add a Honorary Member. Ben agrees that this will be good as the current Honorary titles will then still be available in future. Dave also feels that this will be a good idea, if the Honorary Member does not have voting rights.
  - 8.1.5. Charel asked why no voting rights? Blackie says it is about honouring the person.
  - 8.1.6. Chris feels the titles are becoming to many now, we give recognition with the Honorus Causa Colours, why do we need more? Len says because there are people that has been loyal for many years.
  - 8.1.7. Vote: The meeting voted that current titles be kept in place and that the title as Honorary Member be added. This was accepted in general.
  - 8.1.8. Charel says that 3 years ago it was decided that a shield will be awarded to members with long standing service, nothing came of it. Blackie will follow up. Dave says he can remember it, also for people that support Biathlon but are not part of Biathlon as such. Blackie says it will be finalized at the “Bosberaad”

## 9. Matter for discussion

- 9.1. Schools Competition

- 9.1.1. Gerhard says that this program is working. All groups must have a School Inter Provincial in February to determine the top schools to attend the National Championships.
- 9.1.2. Under 9, 11 & 13 – 9 team members, only 1 athlete's points counts.
- 9.1.3. Under 15, 17 & 19 – 9 team members, only one athlete's points counts.
- 9.1.4. Best athlete's points to count toward school's total. Gerhard will send the full description to all the Provinces.
- 9.1.5. Blackie feels there should only be 2 districts. The hosting of the meeting should rotate between the provinces in the district and this does not replace the current Inter Provincial Meeting. The Provinces should get together and plan what, when and how.
- 9.1.6. Gerhard says this is very important for the Province that is hosting the National Championships as this could be a dry run for them.

## 9.2. Points Table and Computer Program

- 9.2.1. Blackie says that points will have to be adjusted. He wanted to know how we should handle this?
- 9.2.2. Ben says that we should give Eastern Cape the go ahead to do this. Chris agrees.
- 9.2.3. Dave feels that everybody can see that the new system is working. We should just circulate the new adjustments before we implement them. Blackie agrees, he will circulate them to all.
- 9.2.4. Charel wanted to know why more adjustments are needed? Johan F says that e.g. the O/9's did not have a lot of data. Blackie says that there will constantly be adjustments, it must stay dynamic. Gerhard says if you look at the graphs you can clearly see where the adjustments need to be made.
- 9.2.5. Chris feels that the Masters Ladies are definitely very high. Johan F says that it will be adjusted as they only had 6 years data to work with.
- 9.2.6. Wynand suggests that we develop a framework that adjusts it automatically within the framework parameters.
- 9.2.7. Computer program – Ernst had a look at the program. We need a more flexible program. The Excel data base that was developed works. We need a central data base. Something that works is entries and payments via the website with a store concept. Busy with a fast pay integration. We should have a local data base that populates to a central data base. People could then register by pressing one button. For example, when a

child is registered for a school, the parents can indicate if they are willing to assist as officials, etc. Everybody will have a lot more control.

9.2.8. Archie agrees that that it sounds good and Gerhard says he can assist people to get websites at a reasonable price. Gerhard feels that the new program is of utmost importance. Blackie says he will ask the various Provinces for donations towards a new program, but we need to determine the cost first.

9.2.9. Gerhard thanks all the people that have been assisting with this endeavour.

### 9.3. Development

9.3.1. There is no development report but all the Provinces are still working on it. We need to attract more PDI's.

### 9.4. Awards

9.4.1. Blackie says all trophies must be checked. Please ensure that all trophies are back in time for the awards ceremony.

9.4.2. Len noticed that some of the trophies are really in a bad state and needs to be fixed. Blackie says he will follow up at the "Bosberaad". The award ceremony is a highlight and must be treated with respect and discipline.

### 9.5. Constitution and Technical Rules

9.5.1. Blackie gave each Province a hard copy that is updated.

9.5.2. Johan wants to know what happens / how do we handle the awarding of a new record with some being achieved in a 25m pool and others in a 50m pool? Blackie says we need to add 0.8 sec. to time for each turn as some Provinces only have a 25m pool. Gerhard says that the new program will calculate it automatically.

9.5.3. Blackie says that everything needs to be verified according to the criteria and only then can a record be awarded.

## 10. Election of the office bearers of the Association and additional elected members of the Executive Committee for the ensuing year

10.1. President – Blackie Swart there is no new nominations.

10.2. Vice President – Len Symington, Len has indicated that he is not available for re-selection as Vice President but he is available as member. The only other nominee is Gerhard Louwrens, therefore he is automatically selected as the new Vice President.



10.3. Secretary – Almari Visser. There was two nominations for this position, Almari Visser and Johan Ferreira. After voting Johan is selected as the new secretary.

10.4. Treasurer – Ananda Blignaut de Waal, there is no new nominations.

10.5. Additional members (3) – Johan van de Venter, Gerhard Louwrens, Deon Human. Nominees are the current members as well as Len Symington. As Gerhard has been selected as Vice President, no vote is required, Len Symington will become the 3<sup>rd</sup> member.

11. Election of Honorary Members

11.1. Dave van der Walt is nominated as Honorary Vice President and elected.

12. Election of Selection Committee of three members

12.1. The Selection Committee will be Len Symington, Gerhard Louwrens and Johan van de Venter, as these are the only nominations, no vote was taken.

13. Selection of Honorary Auditors for the next financial term

13.1. Questus Incorporated, as represented by Hans Jonker, to continue as auditors. Suggested by Dave van der Walt and second by Wynand Viljoen.

14. Date and Venue for the next annual championships as well as Interprovincial meetings.

14.1. Blackie asks that all provinces send their dates as soon as possible.

14.2. National Championships in Gauteng North 2018, Johan van de Venter they are looking at 27 and 28 April. SWD and Griqualand West has a problem with the date but Blackie says the hosting province must decide.

14.3. National Championships 2019 – 3 applications received. Awarded to Eastern Province.

15. Conclusion

15.1. Blackie thanks everybody for their hard work and attendance. Looking forward to the next season.

Meeting is adjourned.

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President

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Secretary

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Date

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Date